

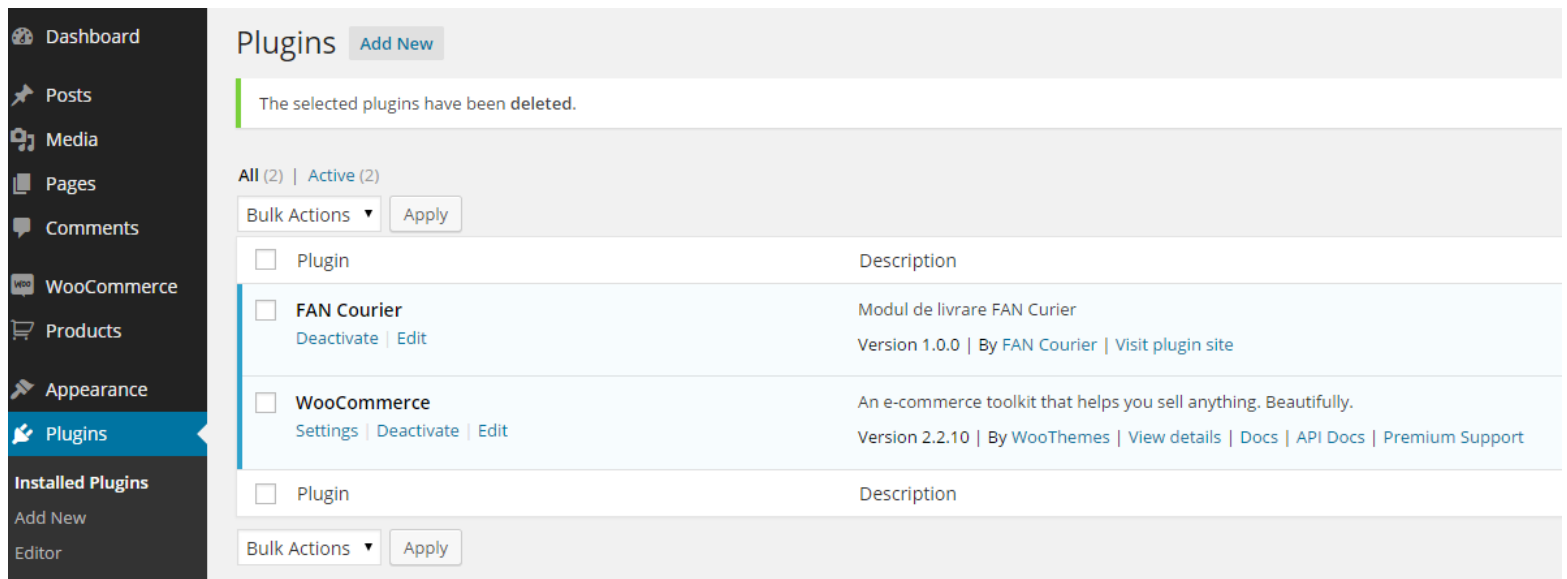
## Installing and configuring the FAN Courier Shipping plugin for Woocommerce

### INSTALLING THE PLUGIN:

**IMPORTANT:** please read the entire documentation because every step is crucial for the functioning of the plugin.

The folder contained in the archive should be copied into the Wordpress platform's structure on the server which it is installed on.

-The first step in installing the shipping plugin is to copy the fan\_courier folder from the archive in wordpress/wp-content/plugins/ and install it from the admin interface.



The screenshot shows the WordPress admin interface, specifically the 'Plugins' page. The left sidebar contains a menu with 'Dashboard', 'Posts', 'Media', 'Pages', 'Comments', 'WooCommerce', 'Products', 'Appearance', 'Plugins' (highlighted), and 'Installed Plugins'. The main content area is titled 'Plugins' and includes a 'Add New' button. A message states 'The selected plugins have been deleted.' Below this, there are tabs for 'All (2)' and 'Active (2)'. A 'Bulk Actions' dropdown menu is set to 'Apply'. The table of installed plugins lists two items: 'FAN Courier' and 'WooCommerce'. The 'FAN Courier' plugin is described as 'Modul de livrare FAN Curier' with version 1.0.0, by FAN Courier, and a link to visit the plugin site. The 'WooCommerce' plugin is described as 'An e-commerce toolkit that helps you sell anything. Beautifully.' with version 2.2.10, by WooThemes, and links to view details, docs, API docs, and premium support. The table also includes a 'Plugin' header row and a 'Description' column.

Plugin	Description
<input type="checkbox"/> <b>FAN Courier</b> <a href="#">Deactivate</a>   <a href="#">Edit</a>	Modul de livrare FAN Curier Version 1.0.0   By FAN Courier   <a href="#">Visit plugin site</a>
<input type="checkbox"/> <b>WooCommerce</b> <a href="#">Settings</a>   <a href="#">Deactivate</a>   <a href="#">Edit</a>	An e-commerce toolkit that helps you sell anything. Beautifully. Version 2.2.10   By WooThemes   <a href="#">View details</a>   <a href="#">Docs</a>   <a href="#">API Docs</a>   <a href="#">Premium Support</a>
<input type="checkbox"/> <b>Plugin</b>	Description

-access Woocommerce -> Settings -> General tab :

- Base location: Romania
- Selling locations: Sell to specific countries only
- Specific countries: Romania
- Currency: Romanian Leu(lei)
- Currency Position: Right with space (99.99 lei)

General

Products

Tax

Checkout

Shipping

Accounts

Emails

### General Options

Base Location

?

Romania

Selling Location(s)

?

Sell to specific countries only

Specific Countries

Romania X

Select all

Select none

Store Notice

☐

Enable site-wide store notice text

API

☒

Enable the REST API

### Currency Options

The following options affect how prices are displayed on the frontend.

Currency

?

Romanian Leu (lei)

Currency Position

?

Right with space (99.99 lei)

- access Woocommerce -> Settings -> Products tab :

-Weight Unit: kg

-Dimensions Unit: cm

- access Woocommerce -> Settings -> Checkout tab

-Cart page: Cart

-Checkout page: Checkout

General

Products

Tax

Checkout

Shipping

Accounts

Emails

[Checkout Options](#) | [BACS](#) | [Cheque](#) | [Cash on Delivery](#) | [PayPal](#)

### Checkout Process

Coupons

☒ Enable the use of coupons  
*Coupons can be applied from the cart and checkout pages.*

Checkout

☒ Enable guest checkout  
*Allows customers to checkout without creating an account.*  
☐ Force secure checkout  
*Force SSL (HTTPS) on the checkout pages (an SSL Certificate is required).*

### Checkout Pages

These pages need to be set so that WooCommerce knows where to send users to checkout.

Cart Page

?

Cart

x

▼

Checkout Page

?

Checkout

x

▼

The FAN Courier module has been developed for the latest version of Woocommerce: 2.2.10. If you are using an older version you may need other changes; if you encounter difficulty during installation, please let us know and also specify the Woocommerce version that you are using.

**IMPORTANT:**

-to generate theAWB link automatically in selfAWB, it is required that an order is placed by a user that is logged in and has completed all the required details in the "My Account" page. (this is necessary because Woocommerce does not allow the retrieval of all data needed to complete the AWB from the "Shopping Cart" page)

-to generate the AWB in selfAWB you need to click on the link of the FAN Courier service name that will appear in the order page as a shipping method.

-in the case of orders placed by users that are not logged in, shipping costs will appear on the "Shopping Cart" page only after the completion of the delivery details, which are necessary for the tariff calculation; the AWB will be manually completed in selfAWB.

- access Woocommerce -> Settings -> Shipping tab -> Shipping options
- Shipping destination: Only ship to users billing address

GeneralProductsTaxCheckoutShippingAccountsEmails

Shipping Options | Flat Rate | Free Shipping | International Delivery | Local Delivery | Local Pickup | FAN Courier |

Shipping Options

Shipping Calculations

☒ Enable shipping

☒ Enable the shipping calculator on the cart page

☐ Hide shipping costs until an address is entered

Shipping Display Mode

?

☒ Display shipping methods with "radio" buttons

☐ Display shipping methods in a dropdown

Shipping Destination

?

☐ Default to shipping address

☐ Default to billing address

☒ Only ship to the users billing address

-access Woocommerce -> Settings -> Accounts tab:

- Enable Registration -> Make sure that only “Enable registration on the My account page” is CHECKED
- My Account Page: My Account

General

Products

Tax

Checkout

Shipping

Accounts

Emails

### Account Pages

These pages need to be set so that WooCommerce knows where to send users to access account related functionality.

My Account Page

?

My Account

X

### My Account Endpoints

Endpoints are appended to your page URLs to handle specific actions on the accounts pages. They should be unique.

View Order

?

view-order

Edit Account

?

edit-account

Edit Address

?

edit-address

Lost Password

?

lost-password

Logout

?

customer-logout

### Registration Options

Enable Registration

☐ Enable registration on the "Checkout" page

☒ Enable registration on the "My Account" page

☒ Display returning customer login reminder on the "Checkout" page

Account Creation

☒ Automatically generate username from customer email

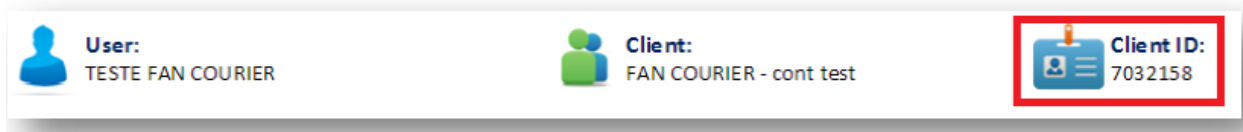
☐ Automatically generate customer password

[It is very important that you also follow the steps from the readme en.txt file](#)

## CONFIGURING THE MODULE:

To configure the FAN Courier module for **Woocommerce** you must follow these steps:

1. **A se utiliza modulul FAN Courier (use the FAN Courier module)** -check the box to activate use de module
2. **Client ID (customer ID)** - it is assigned by FAN Courier and you can obtain it after sending a request to selfawb@fancourier.ro where you have specified the company you represent and your selfAWB user account or you can find it in the application interface after the authentication in Self AWB:



3. **Cont utilizator (user Account)** - the user account used in the SelfAWB application;
4. **Parola (password)** - the user account's password used in the SelfAWB application;
5. **Confirmare AWB de catre Admin (AWB confirmation by Admin)** - Select **Yes** if you want to confirm the transport document for each order only from the administrator console. In this way you avoid the slip's populating in selfAWB with AWBs that you will not use. Shipments are taken by FAN Courier only if picked up by a courier;
6. **Expediere colete (package expedition)** - Select **Yes** if you are sending packages and **No** if you are sending envelopes;
7. **Numar pachete / AWB (packaget number / AWB)** - enter **1** if you are sending one single package / AWB or the total number of packets sent by a single AWB number;
8. **Plata AWB la destinatie (AWB payment at the destination)** - Select **Yes** if the payment will be made at the destination (the shipping fee will for the standard clients, not the one according to the contract);
9. **Afisare pret fara TVA (display price without VAT)** - select **Yes** to exclude the VAT from the transport fee;
10. **Afisare pret doar km suplimentari (display price only for additional km)** - Select **Yes** (you must set: **Plata AWB la destinatie - No** & **Adaugare taxa transp. la ramburs - Yes**) to display the shipping fee only for destinations with additional km (the fee will be added to the reimbursement, the payment will be at the sender);
11. **Ascundere taxa de transport (hide shipping fee)** - select **Yes** to hide the cost of the expedition and to always display 0.00 (lei );

12. **Suma minima transport gratuit** (*minimum amount for free transport*) - enter a positive numeric value to display the shipping fee **0 LEI** if the total cost of the ordered products is at least equal to the input value;

13. **Valoare fixa pentru transport in Bucuresti** - enter a positive numeric value to be displayed as a fixed shipping fee in Bucharest;

14. **Valoare fixa pentru transport in tara** - enter a positive numeric value to be displayed as a fixed shipping fee in the country;

15. **Solicitare ramburs valoare marfa** (*request the refund of the merchandise's value*) - Select **Yes** to require the repayment of the total value of the products included in the order;

16. **Adaugare taxa transp. la ramburs** (*add shipping fee for refund*) - select **Yes** (you must also set: **Plata AWB la destinatie** - **No**, the shipping fee will be according to the contract) to include the shipping value in the repayable amount (printed on the AWB at refund);

17. **Solicitare ramburs in cont bancar** (*request refund in bank account*) - Select **Yes** to require a refund via bank accounts and to only generate ContColector expeditions;

18. **Plata ramburs la destinatie** (*refund payment at destination*) - Select **Yes** for the expedition refund's payment at the destination (valid only for non-ContColector expeditions which request refund delivery);

19. **Solicitare asigurare de transport** (*transport insurance application*) - select **Yes** to ensure shipments in the event of damage according to the delivery's terms and conditions. The declared value will be equal to the total value of products included in the order + taxes (ex: VAT);

20. **Include cod produse la continut** (*product code printing to content*) - select **Yes** to print in the AWB's **Continut** (Content) the codes for the products included;

21. **Observatii (imprimare pe AWB)** - *observations (print on AWB)* - enter the message that you want to print on the AWB in the **Observatii** (Observations) heading;

22. **Persoana de contact** - *contact person* - enter the sender's contact name or other information;

23. **Deschidere la livrare** (*Check on delivery*) - it will be checked if you wish to use the "Deschidere la livrare (Check on delivery)" option (this service is available and chargeable only to the sender - will require the configuration: **Plata AWB la destinatie** - **No**).