

ANNEX 2 - Magento Shipping Method Module

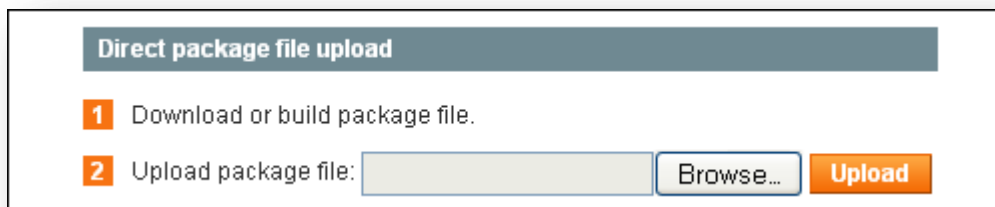
A2.1. Installation - Method I - Using Magento Connect

Caution! This module is distributed **free of charge** and should be treated as such. FAN Courier is not liable for any damage caused by the installation of Magento extensions.

Note: Before installing the extensions you should make sure that you have prepared copies of the application and you can safely revert to the a stable version.

To install the the FAN Courier module for Magento you must follow these steps:

1. In the Magento control panel go to **System > Magento Connect > Magento Connect Manager**
2. In the section **Direct package file upload** press **Browse** and select the **FAN_Courier_Romania_Shipping-1.0.0.1** file(1.0.0.1 may have another value according to the version) then press **Upload**.



Direct package file upload

- 1 Download or build package file.
- 2 Upload package file:

3. Check if the module is installed and continue with the instructions from section A2.3.



```
✓ Auto-scroll console contents
Package installed:
community FAN_Courier_Romania_Shipping 1.0.0.1

Cleaning cache
..
Cache cleaned successfully

Procedure completed. Please check the output frame for useful information and refresh the page to see changes.
```

Note: If the message **Your store has been put in maintenance mode** is displayed you must delete the file **maintenance.flag** from the root directory **../**.

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A2.2. Installation - Method I - Manual instalation

Caution! This module is distributed **free of charge** and should be treated as such. FAN Courier is not liable for any damage caused by the installation of Magento extensions.

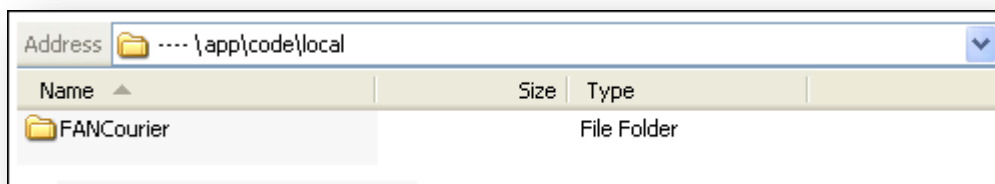
We don't recommend the beginners to alter or override the Magento application sources. Changing erroneously the Magento source files can lead to malfunction or even application downtime.

Note: Before installing the extensions you should make sure that you have prepared copies of the application and you can safely revert to the a stable version.

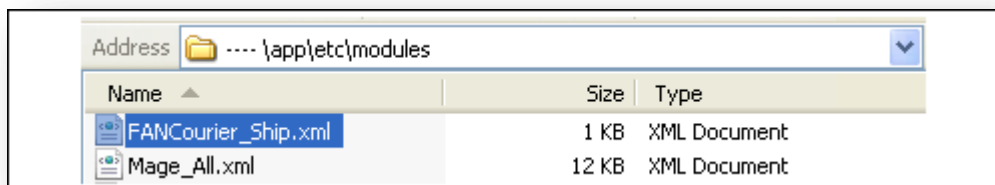
To manually install the FAN Courier module for Magento you must follow these steps:

1. Request by e-mail at selfawb@fancourier.ro the authentication credentials and manually download the data archive (by accessing the adress <http://www.fancourier.ro/tools/extensii-e-commerce/>).

2. Copy the **FANCourier** directory from the archive in `..\app\code\local`



3. Copy the **FANCourier_Ship.xml** file from the archive in `..\app\etc\modules`



4. Continue with the instructions from section A2.3.

Note: If you wish to install a different version of the module, first you will have to uninstall the current installed module from the Magento Connect platform: select click the **Uninstall** option from the FAN Courier Romania module -> Commit Changes. After uninstalling the module you may follow the normal installation procedure.

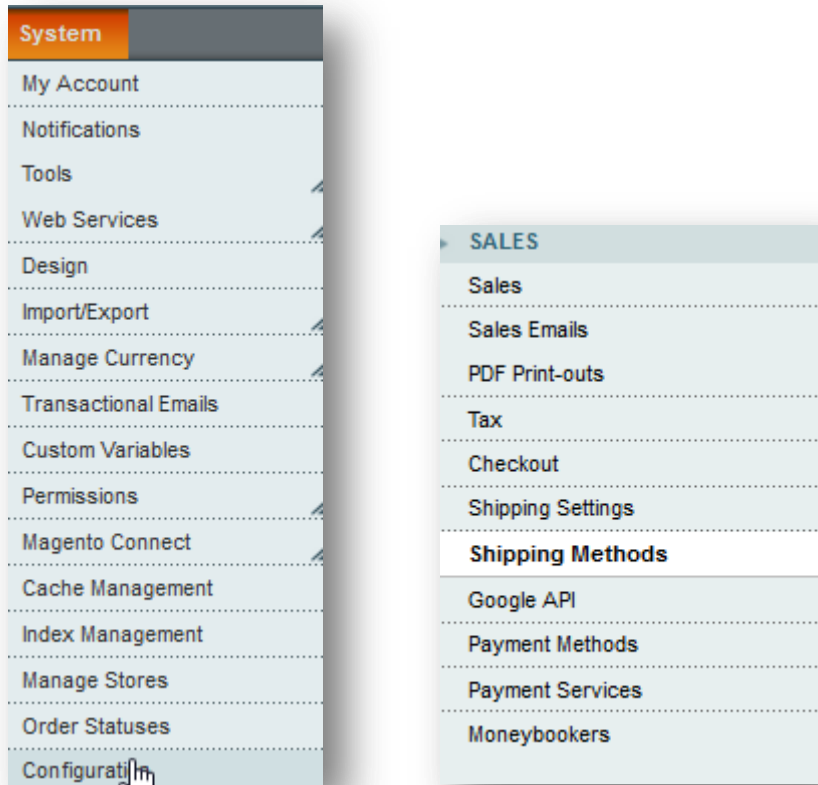


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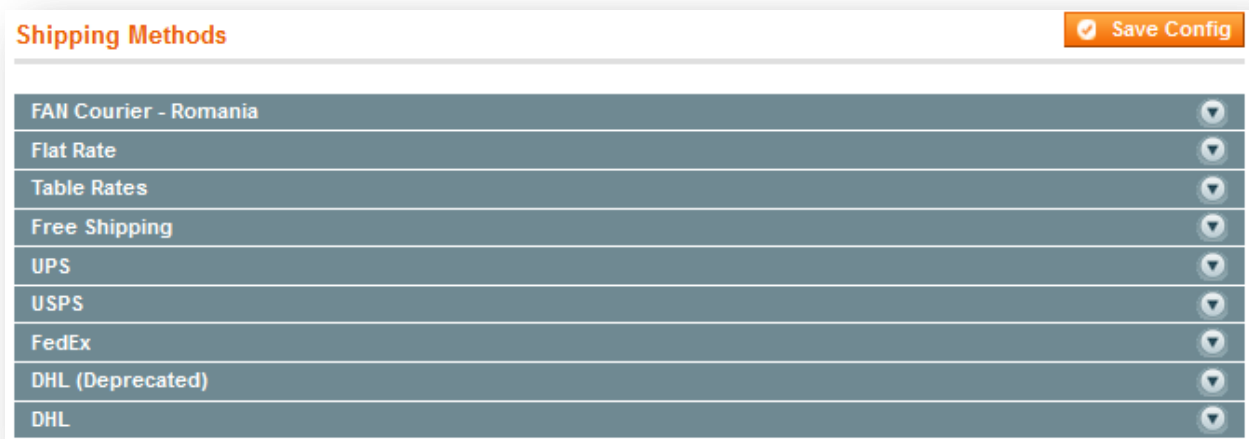
A2.3. Configuration - After installation, you need to configure / customize the FAN Courier integration module.


To access the FAN Courier - Romania module you must follow these steps:

1. Access from the Magento management console: *System > Configuration*. From left-side menu choose : *Shipping Methods*



2. Here you should find the *FAN Courier - Romania* module.



3. Click  to display the configuration details and modify the data according to your Self AWB account.

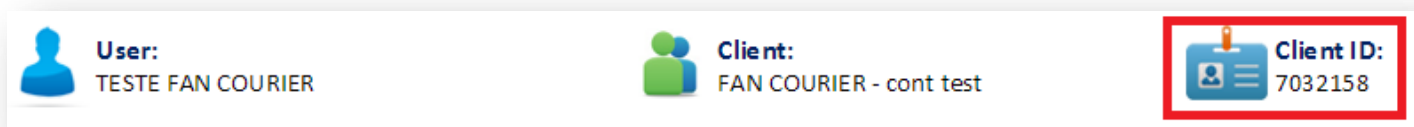
FAN Courier - Romania		
A se utiliza modulul FAN Courier	Yes	[STORE VIEW]
Titlu		[STORE VIEW]
Securitate:	▲ Necesar pentru identificarea operatorului de curierat. Exemplu: FAN Courier	
Client ID		[STORE VIEW]
Cont utilizator		[STORE VIEW]
Parola		[STORE VIEW]
Confirmare AWB de catre Admin	No	[STORE VIEW]
Optiuni AWB:		
Expediere colete	Yes	[STORE VIEW]
Numar pachete / AWB	1	[STORE VIEW]
Plata AWB la destinatie	No	[STORE VIEW]
Afisare pret fara TVA	Yes	[STORE VIEW]
Afisare pret doar km suplimentari	No	[STORE VIEW]
	▲ In cadrul acestei optiuni este necesar sa se seteze Plata AWB la destinatie - Nu si Adaugare taxa transp. la ramburs - Da	
Tarife de baza in valuta	No	[STORE VIEW]
	▲ A se activa doar daca tarifele produselor sunt in alta valuta fata de SubTotal. SubTotal trebuie sa fie obligatoriu in RON	
Ascundere taxa de transport	Yes	[STORE VIEW]
Suma minima transport gratuit in Bucuresti		[STORE VIEW]
	▲ Completati o valoare diferita de 0 pentru ascunderea taxei de transport la comenzi ce depasesc aceasta valoare. Exemplu: 100	
Suma minima transport gratuit in tara		[STORE VIEW]
	▲ Completati o valoare diferita de 0 pentru ascunderea taxei de transport la comenzi ce depasesc aceasta valoare. Exemplu: 100	
Afisare suma fixa		[STORE VIEW]
	▲ Completati o valoare diferita de 0 pentru afisarea sumei fixe la taxa de transport. Exemplu: 10	
Optiuni ramburs:		

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A2.4. Configuration - description of each configuration option.

To configure the module for **Magento** FAN Courier you must follow these steps:

1. **A se utiliza modulul FAN Courier** (use the FAN Courier module) - select **Yes** to activate the module;
2. **Titlu(title)** - it will be filled in with the desired name for the shipping method with FAN Courier;
3. **Client ID (customer ID)**- is assigned by FAN Courier and you can obtain it after sending a request to selfawb@fancourier.ro where you have specified the company you represent and your selfAWB user account or you can find it in the application interface after the authentication in Self AWB:



4. **Cont utilizator** (user Account) - the user account used in the SelfAWB application;
5. **Parola** (password) - the user account's password used in the SelfAWB application;
6. **Confirmare AWB de catre Admin** (AWB confirmation by Admin) - Select **Yes** if you want to confirm the transport document for each order only from the administrator console. In this way you avoid the populating in selfAWB with AWB's that you will not use. Shipments are taken by FAN Courier only if picked up by a courier;
7. **Expediere colete** (package shipment) - Select **Yes** if you are sending packages and **No** if you are sending envelopes;
8. **Numar pachete / AWB** (packaget number / AWB) - enter 1 if you are sending one single package / AWB or the total number of packets sent by a single AWB number;
9. **Plata AWB la destinatie** (AWB payments at the destination) - Select **Yes** if the payment will be made at the destination (the shipping fee will for the standard clients, not the one according to the contract);
10. **Afisare pret fara TVA** (display price without VAT) - select **Yes** to include the VAT in the transport fee;
11. **Afisare pret doar km suplimentari** (display price only for additional km) - Select **Yes** (you must set: Plata AWB la destinatie - No & Adaugare taxa transp. la ramburs - Yes) to display the shipping fee only for destinations with additional km (the fee will be added to the reimbursement, the payment will be at the sender);
12. **Tarife de baza in valuta** (base fee in another currency different from Lei) - it will be set on **Yes** only if the product's price is a different currency rate from the Subtotal (subtotal must be in RON);

13. Ascundere taxa de transport (hide shipping fee) - select **Yes** to hide the cost of the expedition and to always display 0.00 (lei / euro / dollars);

14. Suma minima transport gratuit in Bucuresti (minimum amount for free transport in Bucharest) - enter a positive numeric value to display the shipping fee **0 LEI** if the total cost of the ordered products is at least equal to the input value;

15. Suma minima transport gratuit in tara (minimum amount for free transport in the rest of the country) - enter a positive numeric value to display the shipping fee **0 LEI** if the total cost of the ordered products is at least equal to the input value;

16. Afisare suma fixa (display fixed amount) - fill in a value other than **0** to be displayed as a fixed amount for the shipping fee;

17. Ramburs doar Cash On Delivery (reimbursement only cash on delivery) - select **Yes** only if you will use two alternate ways of payment (advance payment by card / cash payment at the destination) - for this option it is necessary to change the order of the check-out steps;

18. Solicitare ramburs valoare marfa (request the refund of the merchandise's value) - Select **Yes** to require the repayment of the total value of the products included in the order;

19. Adaugare taxa transp. la ramburs (add shipping fee for refund) - select **Yes** (you must also set: **Plata AWB la destinatie - No**, the shipping fee will be according to the contract) to include the shipping value in the repayable amount (printed on the AWB at refund);

20. Solicitare ramburs in cont bancar (request refund in bank account) - Select **Yes** to require a refund via bank accounts and to only generate ContColector expeditions;

21. Plata ramburs la destinatie (refund payment at destination) - Select **Yes** for the refund's expedition payment at the destination (valid only for non-ContColector expeditions which request refund delivery);

22. Declarare valoare continut (transport insurance application) - select **Yes** to ensure shipments in the event of damage according to the delivery's terms and conditions. The declared value will be equal to the total value of products included in the order + taxes (ex: VAT);

23. Imprimare SKU/Continut (product code printing to content) - select **Yes** to print in the AWB's **Continut**(Content) the order codes for the products included;

24. Observatii (imprimare pe AWB) - observations (print on AWB) - enter the message that you want to print on the AWB in the **Observatii**(Observations) heading;

25. Afisare optiune RedCode (display RedCode option) - select **Yes** to display the RedCode service types where available;

26. Afisare optiune ExpressLoco (Display ExpressLoco option) - select **Yes** to display the ExpressLoco service types for the expeditions with the pick up and delivery in Bucharest.

27. Deschidere la livrare (Check on delivery) - select **Yes** if you wish to use the "Deschidere la livrare" (Check on delivery) option (this service is available and chargeable only to the sender - will require the configuration: **Plata AWB la destinatie - No**);

28. Ordine afisare - fill in the number corresponding to the option's order of appearance (eg 1 for the first item in the list).

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A2.5. Generate AWB - step by step description to generate the transport document.

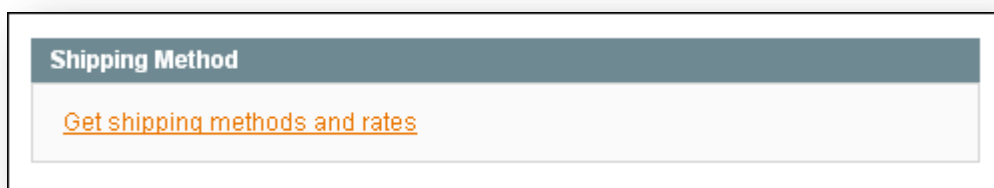
To use the Magento integration module - FAN Courier you must have HTTP / HTTPS connection between server on which you have installed the Magento application and www.selfawb.ro.

After the configuration is complete, the module is ready to generate transportation documents in the Magento application. Access from the menu Sales > Orders.

Click  and follow the steps to generate a new order.

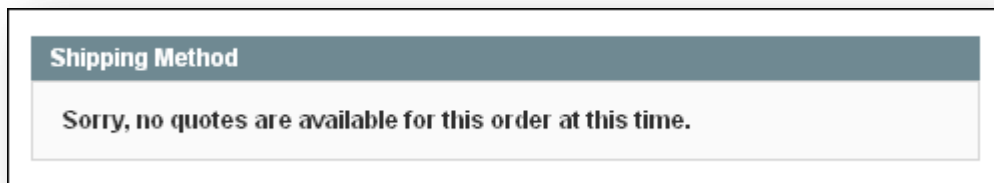
To validate the transport document is required to add items in **Items ordered** section and to fill in the delivery address, **Shipping Address**, and the following fields: **First Name, Last Name, Street Address, City, Country, State / Province, Zip / Postal Code, Telephone**.

After filling in the data the **Shipping Method** is accessed:



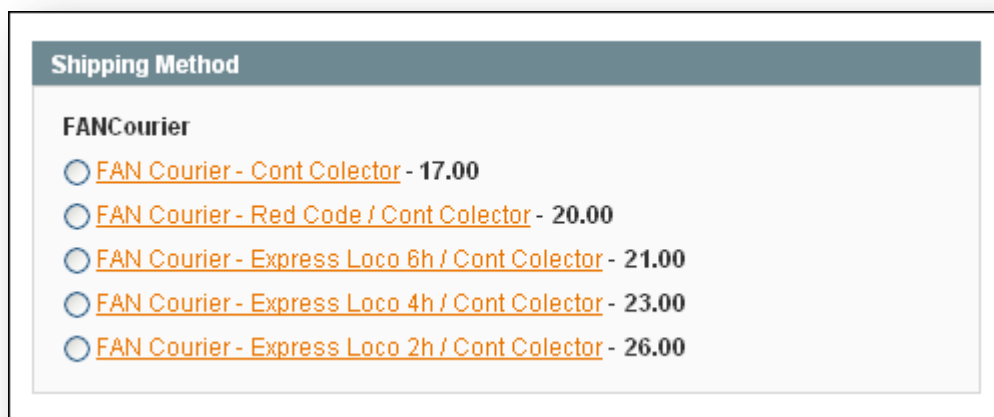
The screenshot shows a box titled "Shipping Method". Inside the box, there is a link that says "Get shipping methods and rates".

If data is not filled in correctly; the town is not correct - the message from the picture can be displayed:



The screenshot shows a box titled "Shipping Method". Inside the box, there is a message that says "Sorry, no quotes are available for this order at this time."

If the data is correct, depending on the available options modes of transport will be displayed. If you want to generate the transport document you can access each link for the appropriate service displayed:



The screenshot shows a box titled "Shipping Method". Inside the box, there is a section titled "FANCourier" with a list of transport options, each with a radio button and a link:

- ☐ [FAN Courier - Cont Colector - 17.00](#)
- ☐ [FAN Courier - Red Code / Cont Colector - 20.00](#)
- ☐ [FAN Courier - Express Loco 6h / Cont Colector - 21.00](#)
- ☐ [FAN Courier - Express Loco 4h / Cont Colector - 23.00](#)
- ☐ [FAN Courier - Express Loco 2h / Cont Colector - 26.00](#)

To validate the transport document don't forget to choose the agreed service by selecting a single ***Fan Courier Service - [...]***. You can access the Transportation document (AWB) after the checkout in the ***Ship*** section.

After validating your order, depending on the options chosen, the client can access the transport document from his personal account in the ***Order Information*** section.